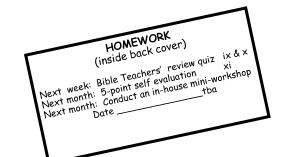
	vour name
Bible	yourname
Teachers'	
Workshop	R A
9 Keys for Teaching the Word! from the ministries of Jesus and Paul	My expectations for today's workshop
Enjoy the thrill of teaching God's Word! (II Timothy 4:2)	1 1
a seminar for BIBLE TEACHERS teaching school age through adult	
instructor phil@teachforyourlife.org	Phil Myers, PhD,
# 1	True teaching is not that which gives knowledge, but that which <u>stimulates</u> <u>pupils</u> to gain it. John Mitton Gregory The Seven Laws of Teaching
<pre># 11 # 12 What day nest week will you take time to reflect on choices you made today? SMTWTFS What time? What time each week is the best for you to prepare your less What day of the week can you usually set aside to spend an horizontal</pre>	the DECISION TIME am pm <u>son</u> ? SMTWTFS What time?am pm <u>nour 1-on-1 with students</u> outside of class? SMTWTFS
What time? morning afternoon Will this be weekly? every other week There will be a mini=Bible TEACHERS' WORKSHOP next month	evening monthly?
	jyers' blog stiðif?com

Bible Teachers' Workshop Level One

Where are we going today?	
I. MASTERING THE BASICS Five depths of learning Attention / Retention / Inattention What are your personal strengths in teaching? "The Terrible Ten"	p. 1
II. FOCUSING ON THE NEEDS OF YOUR STUDENTS More than just spiritual needs Making your class time effective Basic needs of all people Four levels of knowledge	p. 3
Making your classroom personal III. COAXING STUDENTS TO ABSORB MORE Teachers' responsibilities and roles Five of our common mistakes	p. 5
IV. DEVELOPING A "BIG IDEA" EACH WEEK Six steps in lesson preparation [targeting your lesson] Presenting Your "BIG IDEA" [Shooting with bullets, not birdshot] <u>Without a doubt, this is the most crucial part of the whole day!</u> Ten secrets of preparation from highly effective teachers	p. 5
V. HITING THE BULL'S EYE MORE OFTEN Putting today's principles into practice Developing a lesson around a BIG IDEA	р. 9
VI. BECOME A SPECIALIST AT EXPLAIN SALVATION CLEARLY, OFTEN, & SIMPLY VII. IMPACTING STUDENTS OUTSIDE THE CLASSROOM Individual needs / Age groups needs / Becoming a specialist at the age group you teach / Classroom discipline / "Good Enough"	p. 11 p. 12

APPENDICES

Sample lesson worksheets	i & ii
Scripture memorization: pre-school to high school	iii
A Teacher's Covenant	iv
"Spiritual Muscle Exercises" & five other "Hands"	v
HÓMEWORK: 18 guestion Quiz	vi & vii
5-point teachers' self-evaluation	viii
Mini-workshop next month	viii
Awards for Bible reading plus Discovery Books	ix
Bible Teachers' Workshop certificate	ix
90 teaching techniques	back cover

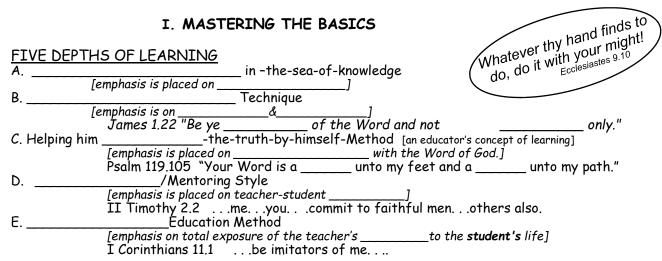


WHAT IS THE STRENGTH OF YOUR MINISTRY?

Each of the following goals could be considered a valid purpose for a ministry focus, but in your opinion which of these are the most important in <u>your</u> corner of the ministry? Check 2 or 3 that you feel are the primary reasons for the existence of the Sunday School [or whatever facet of teaching/mentoring you're are involved in]?

reaching the lost

- providing fellowship with a small group of believers (support group, study fellowship, small group, etc.)
- providing a haven from the pressures of the world
 other _____
- proving worship & praise
- equipping saints for service
- training in evangelism
- teaching the Word



YOUR TURN

Key # 1 Focus On The Master Teacher Jesus Christ used every opportunity to put His learners with the BIG IDEA He was teaching. He asked them questions, gave them assignments, and probed their minds to see what they remembered from the Old Testament teachings. Of course He gave them new information, but His primary teaching work was to get them to figure out how to put truths into their everyday living.

ATTENTION

- _____ childish attention _____ "paying attention" _____ carried along 1. 2
- 3

PERCENTAGES OF RETENTION

We retain:

- _% if we only hear a concept spoken [lecture, tape, sermon, or radio]
- % if we both hear and see the truth [poster, chart, overhead, pictures, "vivid illustrations"]
 - __% if we hear, and see, and are required to explain it or put it in our own words. [taking tests, taking notes, giving feedback, or discussing]
- __% if we hear, see, give feedback, and do. [put it into practice, teach it to someone else, & make it a part of our daily living]

ONLY ILLUSTRATE THE POINTS YOU WANT THEM TO REMEMBER.

Every point that we do NOT illustrate visually will probably be forgotten by 90% of our students.

Give me a fish and I eat for a day. Teach me to fish and I eat for a lifetime--Chinese proverb.





REASONS FOR INATTENTION

There are four SLEEPING PILLS guaranteed to promote drowsiness in your students.

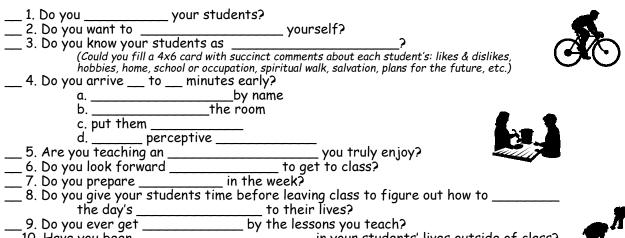


seating, temperature, crowded conditions, lighting outside noise, flies, noise from other classes, latecomers, too few helpers, misbehavior, drabness, peculiar mannerisms, open windows, distracting clothing S.O.S. [Same Old Stuff], no eye-to-eye contact, no practical application, too slow, monotone,

disorganization, too few visuals, no teacher enthusiasm, lack of preparation, too elementary

WHAT ARE YOUR PERSONAL STRENGTHS IN TEACHING?

Give yourself a check \checkmark if you are doing "okay" in this area. Two $\checkmark \checkmark \checkmark$ or three checks $\checkmark \checkmark \checkmark \checkmark$ if this is a true strength of yours! [If you are terrible and need lots of improvement, give yourself an X.]



_10. Have you been ______ in your students' lives outside of class?

THE TERRIBLE TEN

YOUR TURN

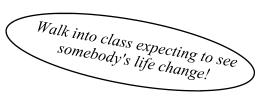
Which of these "Terrible Ten" stops you from becoming the kind of teacher you would like to become?

Dpreparing too late in the week too many jobs in the church □fear of failure □priorities out of balance Dapathy

□laziness □time squeeze □ discouragement □lack of teaching role models □lack of vision for my teaching ministry

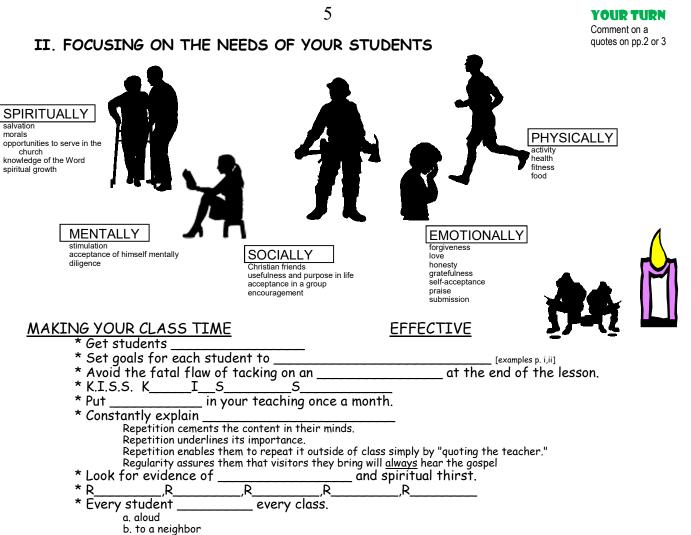
Work to your strengths ! Work on your weaknesses !







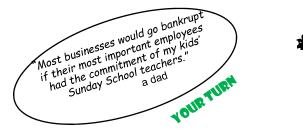
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c. in writing

- d. in silent prayer to God
- * Promptness is a politeness of kings. Ray Wallace

A nationwide survey of teachers showed two significant things. #1. Only _____ students in 100 think that their favorite teacher knew them ______ #2. Most teachers believe they have made no significant ______ impact on their students, yet they also believe they were effective.









The teacher's job is to give his students a THIRST to learn

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BASIC NEEDS OF ALL PEOPLE

Place a check next to those which you are meeting fairly well.

- The urge to be _____
- □ The urge to be _____by someone significant.
- The urge to find ______
- The need to be touched _____ by someone.



YOUR TURN

Key # 2 Focus On The Master Teacher *The Lord constantly* of each person. On His way to Jairus' house He stopped to heal a terribly sick woman. He scooped up the little people in His strong carpenter's hands. His rebuke to Mary and Martha after the funeral of their brother was gentle but firm. Another time He singled out a special friend after His resurrection and called her by name, " Mary!" 4 LEVELS OF KNOWLEDGE
 SCARCE
 0-15% =
 grade F

 CASUAL
 16%-60% =
 grade F

 READY
 61%-100% =
 grade A, B, C, or D
 DRIVING ??? = A+++ It is not what they rememberit is what they can't forget that really matters. MAKING YOUR CLASSROOM PERSONAL **YOUR TURN** Read the Teachers' Covenant 5. Find out where they are _____ on p. iv 6. Be conscious of the Spirit's role in your teaching. 7. Earn their ______.
8. Look 'em in the ______.
9. Obey everything in the ______.
10. Be _______ and ______. to know and meet the needs of your students.
11. Work hard at remembering their ______. IIIIIIII. Say it when you meet. Say it again during class. Say it when they leave. [If you forget, just say, "Tell me your name again, please."] Write it down and pray for them everyday by name for a week. **YOUR TURN** Key # 3 Focus On Another Master Teacher ___. In almost Paul was outstanding in his effort to call all of his letters he refers to friends personally. He mentions over 70 people by name and usually cites something that he remembered about them. One of the habits which obviously endeared him to so many was his intense desire to focus on each person as an individual. DECISION

Put a star next to any thing that caught your attention.

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III. COAXING PEOPLE TO ABSORB MORE

WHAT IS THE TEACHER'S CHIEF RESPONSIBILITY IN THE CLASSROOM?

	Question Raiser Guide to Discovery Example to Follow	[check one]		Teller of information Help in Trouble Nag	
				Real teaching res	ults in changed lives. -anon.
1. He is a 2. He has b 3. He is at 4. He is 5. He is like 6. He 7 He	THE TEACHER'S RC een where he is leadin the point of on what he e salt to make his stud them to each one s their	himself. g his sells. ents get their own ansv	vers	from Scripture.	
<u>FIVE OF O</u>	UR COMMON MIST	AKES			
* We only ga * Don't make * We give aw	earning only takes plac ther enough material e them vay the on	to [We let them shift i	nto S_	 S6_ 	
				My brethrei knowing	R TURN IN UNISON n, be not many masters that we shall receive ater condemnation. James 3.1
	IV.	DEVELOPING "	тне	BIG IDEA"	

SIX STEPS IN PREPARATION

STEP A. READ your ______ before you read the _____ 1. READ until you have a personal understanding. 2. READ until you have a good idea why God has decided to include this chapter in the Bible. 3. READ until you can write a concise statement of the purpose of the passage.

YOUR TURN

For example:

- * "The account of Noah shows us God's hatred for sin." * "The thief on the cross shows God's love for sinners."
- * "The 10 Commandments reveals God's holiness."



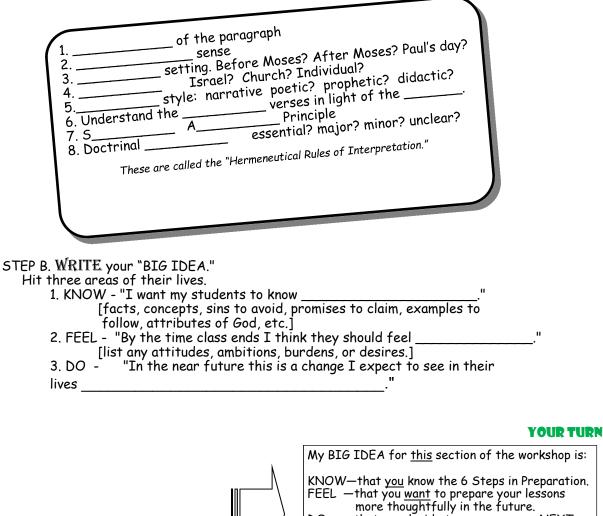
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EIGHT RULES FOR READING THE BIBLE



 Focus On The Master Teacher
 Key # 4
 Your Turn

 When the Lord taught <u>He aimed His</u>
 very carefully</u>: i.e. Nicodemus, rich young ruler. Can you think of other conversations which show how He guided His conversation to touch a particular "student"?
 very carefully

DO

-that you decide to prepare your NEXT

lesson this way.



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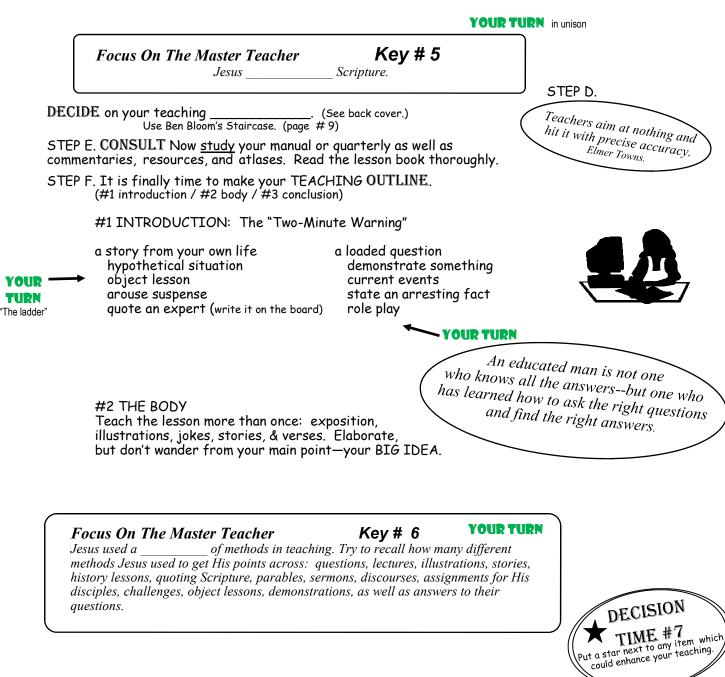
8

STEP C. CHOOSE a Scripture verse to _

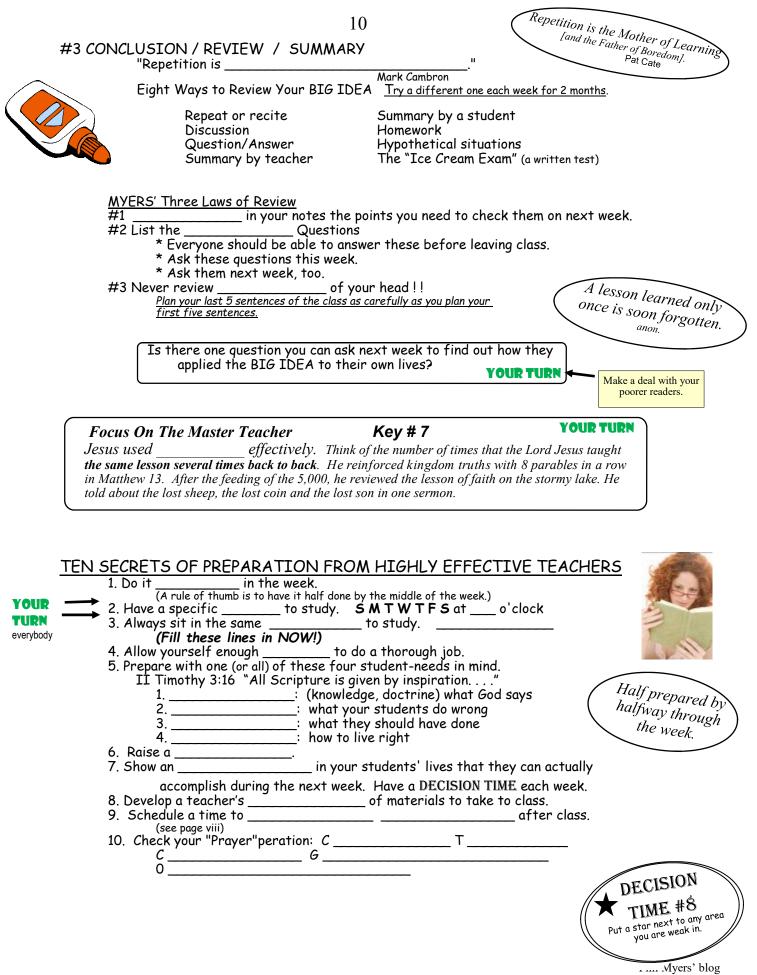
It is important to memorize it well yourself before class.

- 1. Choose the BEST verse to emphasize your BIG IDEA.
- Visualize it [whiteboard, overhead project, handout sheet, flipchart, poster] Give each student a copy of the verse(s) to take home.
- 3. Explain its importance. . . briefly (2 minutes).
- 4. Spend 3minutes repeating it together as a class.
 * Read it together 3 times.

 - * Cover (or erase) some of the words.
 - * Stop when you feel about half the class could say it "word perfect."
- 5. Repeat the last 4 weeks verses aloud. (Remember, you should already have them visualized.)
- 6. Encourage or require Scripture memorization for teen and adult classes. Start at age 3. (See page iii.)
- 7. Students will repeat verses "word perfect" the following week to the teacher. Students get to check the teacher, too.
- 8. Quote the verse once or twice during the lesson.



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		11	H I	
	THE BULL'S EYE M		$\begin{pmatrix} 1 & knows & th \\ t & in \end{pmatrix}$	he lesson when he can put it
The BIG IDEA	should be		He knows it l	to lesson when he can put it to his own words. hest when his life changes.
	enough to be v enough to be r			this life changes.
	enough to be c			
EXAMPLES: Each of	these five teachers has .	the same basic aim. Which	n one	
has stated h	ner BIG IDEA the most s	specifically?	T offic	
#1. I want you to Ki #2. I want you to L #3. I want you to D	NOW all about soul winni	ng. ver when leading a person [.]	to Christ	Surviver to Here
#3. I want you to D	ESCRIBE how to start a	conversation about salvati	ion.	and a start of the second s
		of the class how you would eek whom you have led to (er of a cult.
Note	Each one is more "measurable "he "risk factor" also rises at e	e" than the one above it.		
	he risk factor also rises at e	ach ievei.	$\left(\right)$	The teacher has not taug until the learn
				the los until
				the learner has learned.
PRACTICE IDENT	TEVING ATMS			- wiears
Three teachers have wr	tten out their aims for a cl	ass on future things. Which		Vhich teacher's
student will pro Will vou be able to tell w	bably learn the most? [i.e. hether they actually applie	Can we measure how much th d the lesson?	iey learned?]	
Note the <u>action</u>	words in Bloom at the bott	om of this page.		
	g this class, everyone in	the group ought to UNDEF	RSTAND fully th	e events of
the last days.	nd of today's class each	one should be able to PUT	THESE EVENIT	
Rapture, 2nd c	oming of Christ, Antichr	ist, 2 witnesses, lake of fi	ire, etc.	
		NOW about the end times	Rapture, Trib	ulation,
Battle of Arm	ageddon, Day of the Loro	1, etc.		
The action words are <u>not</u> co	pitalized in this next list. Sta	rt by choosing and underlining ve	rbs from Bloom's Sto	aircase.
TEACHER X. I want e	ach of my students who l	nas not been having a perso	onal Quiet Time	in the
Word to start TEACHER Y Following	that habit this week. this class everyone in t	he group ought to recall w	yhy it is importan	t for
believers to re	ad and study the Bible d	aily.		
TEACHER Z. At the e can be little st	nd of the class my stude piritual arowth without c	nts should be able to list f onstantly feeding on the V	vive reasons why	there
				X
ACTION VE	RBS TO USE AT BLOC	DM'S DIFFERENT STEP	'S OF LEARNII	NG
6. <u>EVALUATION</u> : appr 5. <u>SYNTHESTS:</u> compose	aise, assess, criticize, detect the f e, create, devise, plan, reorganize,	allacies, evaluate, form criteria, judgo write	e, support your conclusi	on
4. <u>ANALYSIS</u> : distinguish reasons, identify the	, point out, select, diagram, identif structure of the argument	y the author's assumptions, identify 1		tify
3. <u>APPLICATION</u> : calculate, 2. <u>COM</u> PREHENSION: compar	decide, predict, produce, solve, do, e, contrast, explain, give an exampl	. begin to adapt to life, start a habit, e, imply, infer, describe in your own w	etc.	
araphrase, summarize		where? when? how? how many? know		
		•		
It we want their	r lives to change we <u>M</u>	<u>JST</u> reach at least level	<i>#</i> .	
	Otherwise they just becom	ne smarter sinners.		
)	
				Phil Myers' b AskAMinistryQuestion.c

PRACTICE USING A BIG IDEA

Suppose you were to teach the following three lessons to your students this week morning. Circle which BIG IDEA you feel would best meet their needs?

Elijah and the Prophets of Baal 1. small prayers / big answers 2. one against 450

- 3. the prayer of faith 4. the power of false gods
- 5. God'vs. Baal
- '... that all the earth may know that 6. "

۵.

b.

there is a God is Israel . . . "

YOUR TURN

The Cock's crowing

- 1. Peter's sin of cursing 2. the sin of denying the Lord
- 3. Jesus knows everything we do
- 4. even if we deny Him, He won't deny us
- 5. God uses backsliders
- 6. sin should produce anguish to our souls

YOUR TURN

David & Goliath

- 1. God uses little people

- God uses prepared people
 The battle is the Lord's
 Children obey your parents
 Getting rid of giants in your life
- 6. God hates those who hate Him7. We can trust the Lord when we have good reason to be scared stiff
- 8. The enemy is vulnerable 9. God uses willing people

Divide into Buzz Groups with others who teach the same age. (2 or 3 or 4 in a group)

A "STAND UP" ASSIGNMENT 1. Anyone may <u>appoint</u> the group leader or you may volunteer. 2. Someone volunteer to act as secretary to fill in the following lines. 3. Together <u>choose an age group</u> you want to "teach." [children / youth / young adults / adults	#2 new group leader
4. The <u>group leader selects</u> a "BIG IDEA" [from top of page] WRITE	WRITE
5. Each person think of one student who need to apply the BIG IDEA personally. Write these names below.	
6. CHOOSE - a verse to memorize (write the first 4 or 5 words here)	CHOOSE
7. DECIDE on 3 teaching methods [underline the ones you will use] <u>Introduce the lesson</u> [choose 1]: story from teacher's life, quiz over last week's BIG IDEA, skit, take a survey, video clip,	DECIDE
survey, video crip, <u>Body</u> [choose 3]: discussion, Scripture reading, teacher's	Intro
explanation, video clip, use chart, pray on our knees, overhead	
projector, inductive Bible study, other When up on noview Ichoose 11: gword drill, test, gwmmany by a	1
projector, inductive Bible study, other <u>Wrap-up or review</u> [choose 1]: sword drill, test, summary by a student, Q/A, poem, prayer on knees, other	2
8 PICK one homework assignment for your students to DO this week:	3
read practice write a poem start the habit of find a tell someone	Review
	DESIGN a homework assignment
We teach for decisions. Elmer Towns.	DECISION TIME #9 Put a star next to the part you tend to slide over too quickly.
NOW WE WILL EACH WRITE A BIG IDEA Below write at least one reason you feel God has given us for	each of the following two accounts:
1. Joseph sold by brothers 2. Crossing th	ie kea Sea

α.

b.

Focus On The Master Teacher

Key # 8

YOUR TURN

Tailor-making the lesson to the ______ was one of the hallmarks of Jesus' teaching ministry. He often used stories, illustrations, and parables to do this. Can you see how differently He spoke to the Pharisee named Nicodemus than to the Pharisees who were trying to trap Him in His words? He was gentle with the woman at the well and the woman caught in adultery, but harsh with Peter when He said, "Get behind Me, Satan."

VI. BECOME A SPECIALIST AT MAKING THE MESSAGE OF SALVATION CLEAR & SIMPLE



The issue to clarify is GRACE vs. WORKS



1 Because their presupposition is that salvation comes to GOOD people, then this is the point of clarification they need most.

- 2 Spend 80% of your conversation clarifying the need to depend on Jesus rather than to depend on our own good lives to earn the right to enter heaven.
- 3 After you have explained what the Bible says about salvation, even an unbeliever should understand that the Scripture teaches we are saved by *faith without works*.

<u>Weave salvation throughout the entire lesson</u>. For example:

- Give an illustration of a time when you explained the gospel recently.
 Go over a salvation verse briefly.
 - Go over a salvation verse briefly.
 - Have your students underline a salvation verse in their Bibles.
- Have class members practice explaining the gospel to each other.
- Practice the "wallet illustration" together aloud. [repeat each phrase after the teacher.]
 - Ask a student to tell how he brought his own child to Christ.
 - Have someone tell how he came to faith in Christ.

Most people put their faith in Jesus Christ the first time they finally comprehend that the Bible teaches that salvation comes by faith alone and not by good works.

AVOID CONFUSING EXPRESSIONS

- A. Let Buddha come into your throat.
- B. Meditate to receive Mohammed.
- C. Give your liver to Allah.
- D. Commit your life to Vishnu.
- E. Follow a spirit.

<u>Many Christian use expressions like these in place of phrases</u> <u>like "Trust in Jesus Christ."</u>

- 1. God is <u>holy</u>.
- 2. We are <u>not holy</u>, but He loves us.
- 3. The punishment for sin is <u>death in</u> hell forever.
- 4. Jesus died for <u>bad</u> people, not good people.
- 5. All we can do is <u>trust</u> Jesus Christ as the One who paid for our sin.
- 6. Good works <u>won't work</u> to take away the punishment for sin.
- We have <u>eternal life</u> as soon as we put our faith in Him. We can never perish. We pass from death to life.



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Focus On The Master Teacher

The most often used method of teaching which the Master used (and this is the reason He was a masterteacher) was to be ______ His disciples. He let them watch and He showed them by example. "He chose them that He might be with them and that He might send them forth to teach" (Mark 3:14).

Key # 9

One of the greatest mistakes teachers and preachers and leaders make today is **not allowing their followers to get too close.** It is very easy to admire leaders who are distant, but true respect only comes when the "admirers" are given an opportunity to get close. Sometimes His followers got so close to Him that they failed to remember who He was; yet they learned the lesson well, "Thou art the Christ, the Son of the Living God" (Matthew 16:16).

Transparency is one of the qualities God demands in the lives of the leaders of His church. First Timothy mandates that elders are men who are "given to <u>hospitality</u>." This is quite different than <u>entertaining</u>. Hospitality is the ministry of opening our homes especially to unbelievers and new believers to give them exposure to homespun godliness.

VII. IMPACTING STUDENTS OUTSIDE THE CLASSROOM

People are your reason for teaching.

Become a specialist in the age group of your choice. Write the names of two students whom you know pretty well.

Student #1 a. Greatest present need b. One word description c. Attitude to be corrected d. Possible temptation area e. How he views himself as a member of the group f. In what areas of his life have you seen growth g. Something which you could do	
Student #2 a. Greatest present need b. One word description c. Attitude to be corrected d. Possible temptation area e. How he views himself as a member of the group	- - -
f. In what areas of his life have you seen growth	-

By the end of the year you should be able to <u>fill</u> half a sheet of notebook paper with information about each student you teach.

DISCIPLIN	E [children] IN THE
CLASSROO	M
3 Culprits:	
•	



He chose them that they might be **WITH** Him and that He might send them forth to teach!

YOUR TURN IN UNISON



YOUR TURN

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DISCI	PLINE IN THE CLASSROOM		
I.	Children want	Speak as the oracle of I Peter 4.11	
II.	Order begets	I Pat oracle of	of God
III.	Chaos begets	11 eter 4.11)
IV.	Your word is		
V.	Exceptional	is your best weapon.	
VI.	Getting them to	_ is our goal; not just getting him to sit s	still,
	be quiet, and raise hands.		
VII.	Spending time with him	brings dividends in class.	
VIII.	Phim.	5	
IX.	Use as rules as possible.		
Х.	Use all the rulesrule. (No one gets morerule, enquebso the teacher w		
XI.	Use therule. (No one gets more	than 5' away from a teacher or helper.)	
XII.	nuve enough so the reacher w	in not have to correct from the from.	
	Troubled children as well as troublen		
XIII.	Use the 30 second rule. (Don't let it) ¯	
XIV.	Withhold not nor	when needed.	
XV.	Keep your		
XVI.	Discipline them by		Δ
XVII.	Keep your Discipline them by KNOW THEIR!!		
We ha	ve actually focused on only two things toda	у.	
	1. Your lessons need exceptional P	································	
	2. Get to know your P as i	ndividuals.	

GOOD ENOUGH

My son, beware of "Good Enough" It isn't made of sterling stuff. It's something any man can do, It marks the many from the few. It has not merit to the eye. It's something any man can buy. It's name is but a sham and bluff, For it is never "good enough." With "good enough" the shirkers stop In every factory and shop. With "good enough" the failures rest, And lose to men who give their best.

With "good enough" the car breaks down, And men fall short of high renown. My son, remember and be wise,

In "good enough" disaster lies.

With "good enough" have ships been wrecked, The forward march of armies checked, Great buildings burned and fortunes lost, Nor can the world compute the cost, In life and money it has paid Because at "good enough" men stayed. Who stops at "good enough" shall find Success has left him far behind.

There is no "good enough" that's short Of what you can do and what you ought. The flaw which may escape the eye And temporarily get by, Shall weaken underneath the strain, And wreck the ship or car or train; For this is true of men and stuff. Only the best is "good enough."

> Edgar Allen Guest [used by permission]



DECISION

consistent with.

TIME Put a star next to the item hardest for you to be

#12

DECISION TIME REVIEW: We have paused 12 times to identify areas in which to seek God's help in taking our teaching ministries to a higher level. Look for the stars you have drawn on each page, then pray in your groups about each other's teaching ministries. You may slip out quietly when you finish if others are still praying.

May God bless you richly as you TEACH FOR ALL YOU'RE WORTH!